



## Individual/Family Eligibility

### An incomplete application will not be processed

#### Application process:

1. The individual must meet the following eligibility requirements:
  - a. Eligibility requirement – an individual is a person in a community with limited access to technology and with a disability or an individual is a person in a community with limited access to technology and a member of a low-income family per definition below:
    - (i) Limited access to technology – **no computer in the household**
    - (ii) Low-income based on public benefits – up to 280% of poverty
    - (iii) Disability means a physical or mental impairment that substantially limits one or more of the major life activities of such individual; a record of such impairment, or being regarded as having such impairment.
    - (iv) Prohibited Recipient is any entity whose primary purpose is a commercial for-profit entity.
- 2) Complete an Individual Application Form (page 2) and return to Computers for the Community. **Incomplete applications will not be processed.**
- 3) After receipt of application it will be reviewed. Applicants will be notified of application status and if approved a time will be scheduled to pick up the computer system.
- 4) Applications are on a first come, first serve basis and availability of a computer system is not guaranteed.
- 5) Computer systems include one of each: computer tower, monitor, keyboard, mouse, and cables. Other items will be based on availability. Internet access is the responsibility of the applicant.
- 6) An administrative fee will be paid to *Computers for the Community* at the time of pick up.
- 7) It is the responsibility of the applicant to obtain internet access and each computer system may or may not be equipped for internet access. After receipt of the computer system technical support will not be provided by Computers for the Community. If a hardware failure is experienced within the first 30 days after receiving the computer system it may be returned in exchange for a comparable system.
- 8) You will be notified when a computer is ready for pickup or if you do not qualify for a system. The speed at which your application will be processed depends on computer system availability and may take up to several weeks to process. Please feel free to contact us at anytime during this process if you have any questions.
- 9) If you have been notified that a computer is available for pickup you will have 2 weeks from the date of notification to pick up the computer system, unless other arrangements are made. If the computer has not been picked up by the end of the two week period it will be allocated to another applicant and you will be required to re-apply.



## Individual/Family Application Form

Date of Application: \_\_\_\_\_

### Individual/Family Applying for Computer – PLEASE PRINT LEGIBLY

Full Name: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Street Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ County: \_\_\_\_\_

Are you currently involved with another organization:

- Yes  
 No

If yes, which organization (i.e. National Multiple Sclerosis Society, Paralyzed Veterans of America, etc):

Name of Organization: \_\_\_\_\_

- Yes – there is NO computer in my household.  
 Yes – I have read and meet the eligibility requirements in 1a on page 1.

Signature of individual applying for a computer: \_\_\_\_\_

(disregard if submitting electronically)

### Additional Information

# of people using this computer: \_\_\_\_\_ Number of children 17 or younger using this computer: \_\_\_\_\_

Type of computer requested – preference 1: \_\_\_\_\_

Type of computer requested – preference 2: \_\_\_\_\_

Return this completed application form to *Computers for the Community* at [jstrosch@computersforthecommunity.org](mailto:jstrosch@computersforthecommunity.org) or mail to: Computers for the Community  
209 N. Garfield, Sioux Falls, SD 57104

### Office Use Only

\_\_\_\_\_ Application received date  
\_\_\_\_\_ Checked for duplicate date  
\_\_\_\_\_ Approved date  
\_\_\_\_\_ Application Complete Date

\_\_\_\_\_ ID Number  
\_\_\_\_\_ Individual contact date  
\_\_\_\_\_ Pick up date and time  
\_\_\_\_\_ Administrative Fee